

Accounts Outsourcing & Business Solutions



We provide
STRESS FREE
Accounts &
Management Services

Personal Accounts

- IT Returns with statement of Income
- Applying for getting PAN card for individuals/ Societies
- Bank Reconciliation with statement.
- Finance Controlling and Advice

Trading Accounts

- Accounting services for SME/ Shops and establishments.
- TDS Return with TDS Certificate.
- Bank Reconciliation with Bank Statement.
- All Expenses detailed booking.
- Sundry Creditors/ Debtors Controlling.
- Finance Controlling and Advice

Other Services

- Applying for PAN card
- IT Returns
- Documents Typing and Printing services.
- Data Entry Works.

20+ Years
of experience
with over 60
Housing Societies

Co- Op Housing Society Management System

- Regular Society Accounting – Includes Monthly /Quarterly Billing with receipts, Cash and Bank reconciliations, General Reports etc.
- Registration of Housing society under the provision of Co-operative Act.
- Preparing Share certificates and statutory registers for all the members implying that they have been made due members.
- Laying out a proper and systematic functional framework for the society.
- Helping establish a regular dialogue and interaction among society members.
- Providing guidance to the society & members in case of a tenement transfer process.
- Proper, legal guidance regards recovery from defaulting members.
- Assisting and offering consultancy to the office-bearers for the day to day smooth running of the society.
- Offering the right, practical advice for the society's bright future by studying and analyzing society's financial situation and suggesting changes.
- Filing IT & TDS returns of the society.
- Applying for and getting PAN card for the society.
- Preparation of all documents required for audit.
- Document Typing and Printing

Give us a chance to serve you.

30, Whispering Palms Shopping Centre, Lokhandwala Township, Kandivali (E), Mumbai - 400 101.

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